

## Heart of Illinois Pony Club

### POLICIES

The name of this club, a member of The United States Pony Clubs, Inc., and of the North Central Prairie Region, shall be **Heart of Illinois Pony Club**. In addition to these policies, this Club is subject to the Corporate, Regional and Club Bylaws, National and Regional Policies, and other rules and regulations established by USPC.

The colors of the club are red, white and blue.

#### Officers

In addition to the required officers of the club, Heart of Illinois Pony Club shall have up to five Joint District Commissioners or any number of officer's deemed necessary each year by the Nominating Committee.

There is no limit on number of consecutive terms for any officer.

#### Sponsors and Friends

Eligible individuals having been accepted by the DC may become a **Sponsor of the Club**.

**Each parent is encouraged to pay a \$10 sponsor fee.** This fee will entitle the parent to vote at all meetings and to ride in HIPC clinics.

**Adults who are not parent sponsors will be provided the option of joining HIPC as Sponsors or Friends. Adult Sponsors shall pay a fee of \$30/year.** Adult Sponsors are entitled to ride in clinics as space is available and to vote on official HIPC business.

Sponsors no longer able to participate may resign at any time by submitting a written resignation to the DC which will be filed by the Club Secretary and recorded on the List of Sponsors.

Those persons wishing to support the club, but that do not have an interest in the administration of the club will be called "**Friends of Heart of Illinois Pony Club.**" They are entitled to ride in clinics as space allows but will not be eligible to vote. A donation of \$30 or more is required to be considered a "Friend of the Club."

#### Dues

In addition to the national and regional dues required of each pony club member, HIPC local dues have been set at \$25/year for new members and \$30/year for all renewing members. These local fees are

used to fund many activities and materials including: study sessions, mounted clinics, HIPC Camp, certifications, rally equipment, the HIPC newsletter, and the D Manual and USPC Pin (given to new members).

### **Meetings**

Sponsor Meetings will be scheduled and held in accordance with USPC Bylaws for Registered Clubs, and the Annual Meeting of Sponsors will be held annually in the fall.

### **Member in Good Standing**

Per policy #1002 USPC

A Member is considered in Good Standing if they are current with all dues and fees owed the Registered Club/Riding Center Program, Region, and USPC and when available participate in one or more of the following:

1. They show evidence of sincere interest in the activities of Pony Club at the local, regional or national level.
2. They assist younger members in learning the process.
3. They participate in Pony Club activities at the local, regional, or national level when and where appropriate, according to age, experience, and suitability of mount.

### **Rally Participation**

HIPC will pay the total entry fee for all members wishing to attend Quiz Rally.

Each Pony Club member who rides in a Regional Rally must pay the total entry fee at the time of registration. At mounted Rallies, the stable manager's fee will be paid by HIPC.

Rally chaperone fees will be paid by HIPC.

HIPC normally is able to send as many Pony Club members to Rallies as are interested and that qualify. In the unlikely event that we are limited in the number of participants that can be sent to a rally, we will select HIPC members base on their participation in the current year's activities. Each activity (study session, mounted clinic, rally, etc) will count as one point. The team members will be selected starting with the HIPC member with the highest points and proceeding in descending order.

### **Ratings**

Fees for local test (C2 and below) will be paid by the Club at the discretion of the DC, in consultation with the treasurer, if funds are available.

Heart of Illinois Pony Club wants to encourage its members to become candidates for national level tests (HB and above). To recognize the commitment it takes to achieve this goal, HIPC will pay half of the

entry fees of its candidates for National Level tests once per test, per level, if funds are available (HB, H, H=HM, HA, C3 Trad, C3 Dressage, C3 Show Jump, B Trad, B Dressage, B Show Jump, A Trad, A dressage, A Show Jump)

### **Funds**

Funds are dispersed by the treasurer for expenses previously approved in the Club budget. If funds allow, and after consultation with the DC and club officers, additional expenditures for educational clinics up to a maximum total annual amount of \$2000, may be disbursed, but will be reported to the Club at the next Sponsor Meeting. Any other expenditure or any amounts over the \$2000 limit for educational clinics, must be voted upon by the Club Sponsors.

Income shall be obtained through Club dues, donation, sponsorships, fundraising and schooling shows.

Club expenses shall be entry fees for rallies and ratings, payment for clinicians, clinic expenses, camp expenses, annual awards banquet, study session materials, normal operating expenses, regional meetings for club officers, HIPC library, schooling show expenses, facility fees, insurance, Christmas party expenses, regional obligations.

Club assets will include three team rally kids, the club library, a club checking account, schooling show equipment.

### **Refunds and Reimbursements**

No refunds of dues or fees paid are given unless extenuating circumstances exist or the DC has been asked for prior approval and sufficient funds exist.

Reimbursement requests must be accompanied by a receipt and reimbursement form and submitted to the Treasurer within 60 days and are subject to the DC's approval for anything which is not normal operating expense.

### **Amendments**

These policies may be amended at any time by a vote of a majority of the sponsors.

Approved: 11/6/2011 by majority vote of HIPC sponsors

RS Approval: *Barbara McMoriss, RS 11/14/2011*

Amended: \_\_\_\_\_